

Membership / Registration Policy Peterborough Figure Skating Club

Policy Statement

The purpose of this policy is to outline membership and registration related policies for the Peterborough Figure Skating Club.

Peterborough Figure Skating Club is located within the Province of Ontario and is a member of Skate Ontario as defined by Skate Ontario By-laws and as registered with Skate Canada.

The Peterborough Figure Skating Club is a [non- profit organization / incorporated business]. The Peterborough Figure Skating Club is governed by a Board of Directors. The Board of Directors may update this policy from time to time.

Membership Fee

An annual Skate Canada registrant fee is included when you register for a program. It is valid from September 1 to August 31 and includes insurance coverage, along with access to all Skate Canada programs. Please note that your skater information will be shared with Skate Canada through the registration process. The Skate Canada registrant fee is non-refundable. For more information about Skate Canada, visit www.skatecanada.ca.

Registration

Registration opens in August for our Fall Program and in December for our Winter Program and remains open until programs are full. A waitlist may be established.

Information and how to register can be found: [Peterborough Figure Skating Club \(peterboroughfsc.ca\)](http://Peterborough Figure Skating Club (peterboroughfsc.ca))

Refunds

Refunds are provided under specific conditions as outlined in this policy. Refunds will be processed in a fair and timely manner, ensuring that both the club and its members are treated equitably.

Refund requests must be made in writing with a reason clearly stated

The request should include:

- Member's name and contact information, email address
- Reason for the refund request
- Supporting documentation (if applicable)
- Date of withdrawal or cancellation

Membership fees are generally non-refundable such as Skate Canada fee. Exceptions may be considered in cases of medical reasons and are subject to the approval of the Board of Directors.

Program fees may be refunded at the discretion of the Board of Directors/Program Leadership. A refund may be issued under the following conditions:

1. Withdrawal before the start of the program: Full refund minus a processing fee.
2. Withdrawal within the first two weeks of the program: Prorated refund minus a processing fee.

3. Withdrawal after the first two weeks of the program: No refund, except in exceptional circumstances such as medical reasons, supported by documentation.

Safety & Policies

By registering for a program, you accept the terms as described in this policy as well as any rules, policy and procedure as established by the Peterborough Figure Skating Club.

By registering all skaters agree to adhere to the rules and policies of both Skate Ontario and Skate Canada. More information on Skate Canada can be found at the following sites:

Skate Canada - www.skatecanada.ca

Skate Ontario - www.skateontario.org

Equipment

CSA approved hockey helmets are required until the completion of CanSkate Stage 5, face masks (helmet cage) are not mandatory; however young skaters may benefit from the added protection

Skaters must wear proper skates and gloves in good working condition. Participants without appropriate equipment will not be permitted on the ice. This is the responsibility of the parent and/or guardian, not the coaches, program assistants and/or board members.