

Peterborough Figure Skating Club
Meeting Minutes
October 2nd, 2017

In Attendance: Tara Paul, Angela Simmons, Chandos Hickey, Bonnie Martin-Porter, Lori Heffernan, Stacey Pemberton, Kim Morello, Erica Diamond, Lynn Raycroft-Little, Val Kent

Regrets: Hallie Atter

Call to Order		Meeting called to order at 6:30
Approval of Agenda		Motion: Chandos Seconded: Angela
Minutes of September		Approved by Angela

Reports	Test Day	<ul style="list-style-type: none"> • December 2nd and March 24th are confirmed in Norwood. • Feb 10th – no ice available • February 3rd – same day as Interclub. Would this work? • January 27th – no ice and Winter Skate being held • Coaches could always take them to another club to test. • Could we use PFSC club Friday February 9th ice session? Could we use Sunday Synchro ice if it is available? • There seem to be lots of judges available. • Chandos will help if we are on Ptbo ice. • Angela will contact Patrick regarding the Friday Feb. 9th test. • Angela will contact coaches and let them know what the date is. • Coaches need to hand in Star 1-5 testing money and information to Angela. • Angela is now known as the Assessment Coordinator of the PFSC.
---------	----------	---

	Requests	<ul style="list-style-type: none"> • There have been several parents and coaches who have requested that their child skate two hours on the Monday Star 1-5 or elite skater on Session A/ B session • This could be a slippery slope – could set a precedent. • Angela motioned that the request for double a session has been denied. • Tara seconded the motion. • There is ticket ice available Tuesdays 7-8 • Thursdays are available in Lakefield. • Coaches should be asking for guest coaching privileges at the other club. (Angela Chittick in Lakefield)
	Interclub	<ul style="list-style-type: none"> • Bonnie will poll the coaches and see who is available on February 3rd to help. • Dawn has offered to help. Celina mentioned to someone that she would help. Needs to be confirmed. • It ran last year all day on Saturday. • We would like our skaters to participate in this.

	Enhancement Workshop	<ul style="list-style-type: none"> • Discussed Star 1-5 Programme and the concerns around the delivery around the programme. • Concern around the coaches running tests correctly and ensuring that skaters are truly capable. We trust in their professionalism. • Reporting – anything that requires first aid (even band-aids) needs to be reported on-line as an incident. • We need to develop an incident report process. There is a binder at ice level to be filled out. • In the skate Canada website each coach has a ‘locker’ – includes first aid, seminars they have taken, etc. They gain points by participating in these and maintain their status. This is their own professional development. • Bonnie will remind the coaches to keep their ‘lockers’ updated. This should happen when they pay their fees each year. • Tara needs a screen shot of the locker sent to her. • There is one coach who is not in good standing right now. She has been contacted. She will not be able to go on the ice until she is in good standing. • January 2019 – Star 6-10 may be implemented. That is their goal. • The coaches are working on group lessons with their own skaters. The instructors at the seminar felt that that there should just be one or two
--	----------------------	---

	Canada 150 Community Event	<ul style="list-style-type: none"> • This would take place on December 10th. • Event is sanctioned by Skate Canada and is to be a community event. • If PFSC club ran it – would we have to have every skater sign a release form? • We could sponsor an hour of public skating. • There isn't any ice available that day. • Northcrest has public skating that day from 3-5. This would be an excellent time to host this event. Tara will contact the City.
	Synchro	<ul style="list-style-type: none"> • They lost some skaters. • Adult three will go to four competitions. • Adult one will go to three competitions.
	Treasurer	<ul style="list-style-type: none"> • One cheque came back NSF – they will bring the money. • We will not be able to refund the \$36.00 Skate Canada refund to several skaters who have pulled out.
	Coach Report	<ul style="list-style-type: none"> • Bonnie passed on name of her City contact for the 150 Event.
	Constitution	<ul style="list-style-type: none"> • Tara and Kim will look at the constitution. It will then be sent to Sharon.

	OAB	<ul style="list-style-type: none"> • Skate Canada is going to be implementing Respect in Sports on-line course. • We are being bumped out of the Memorial Center often. This has become a problem. • Need to develop a dispute resolution policy. • Clothing – Angela did some investigating. • Angela found a link through the figure skating boutiques. • Stacey can bring us a catalogue. She works for a company that produces these sorts of products.
Adjourned	Meeting adjourned at 8:07	Motion made by Lori Seconded by Kim
Next Meeting		November 6 th , 2017

<p>Action Items</p>		<ul style="list-style-type: none"> • Angela will contact Patrick regarding the Friday Feb. 9th test and then inform coaches. • Bonnie will poll the coaches and see who is available on February 3rd to help for Interclub. • We need to develop an incident report process. There is a binder at ice level to be filled out. • We need an updated dispute resolution policy. • Tara will send the links to Bonnie to share with coaches from the enhancement workshop. • Bonnie will remind the coaches to keep their 'lockers' updated. This should happen when they pay their fees each year. • Tara and Kim will look at the constitution. It will then be sent to Sharon. • Tara will contact the City about the Community event.
---------------------	--	--